



## **SCHOOLS FORUM**

**MEETING ON WEDNESDAY 16<sup>TH</sup> JUNE 2021**

**8.30 Meeting on Microsoft Teams**

### **AGENDA**

1. WELCOME AND INTRODUCTIONS
2. MINUTES OF THE PREVIOUS MEETING – held on 11<sup>th</sup> February 2021
3. MATTERS ARISING
4. VACANCIES FOR 2021/22 ACADEMIC YEAR – Verbal update
5. USE OF DE-DELEGATED FUNDS 2020/21 – Paper attached
6. SCHOOLS OUT-TURN POSITION 2020/21 – Paper attached
7. DSG OUT-TURN POSITION 2020/21 – Paper attached
8. DSG BUDGET MONITORING 2021/22 – Paper attached
9. ANY OTHER BUSINESS
10. DATES FOR FUTURE MEETINGS
  - 13<sup>th</sup> October 2021
  - 8<sup>th</sup> December 2021
  - 12<sup>th</sup> January 2022
  - 9<sup>th</sup> February 2022



# **SCHOOLS FORUM MEETING MINUTES**

**HELD ON 11<sup>th</sup> February 2021**

**8.30am**

**Microsoft Teams meeting**

Position	Attendee	22 October 2020	10 December 2020	14 January 2021	10 February 2021	16 June 2021
<b>Chairing the meeting</b>						
Chair	Brian Peacock / Diane Atkinson	✓	✓	A	✓	
Vice Chair	Diane Atkinson / Michelle Smith	✓	A	✓	✓	
<b>18 School Members</b>	<b>Appointed Members</b>					
<b>8 Maintained School reps:</b>						
Maintained Secondary Head	Peter Tite	✓	✓	✓	✓	
Maintained Primary Head	Rob Andrew		A	✓	✓	
Maintained Primary Head	Susan Aldred	✓	✓	✓	✓	
Maintained Primary Head	Michelle Smith	✓	A	✓	✓	
Maintained Primary Head	Carolyn Morris	✓	A	✓	✓	
Maintained Primary Head	Vicky Brown		✓	✓	A	
Maintained Special Head	Rick Robinson	✓	✓		✓	
Maintained Infant School Head	Gillian Crompton	✓	✓	A	✓	
Maintained PRU Head	Vicki Michael	R	✓	✓	✓	
<b>2 Free School reps:</b>						
Free School Head	Claire Gammon	A	A	A	A	
Alt' Provision Free School Head	Gary Holding	✓	✓	✓	✓	
<b>4 Academy reps:</b>						
Secondary Academy Head	Dean Logan		✓	✓	✓	
Secondary Academy Head	Diane Atkinson	✓	✓	A	✓	
Primary Academy Head	Donna Simpson	A	✓	A	A	
Special Academy Head	Jen Ashworth	✓			✓	
<b>4 Governors:</b>						
Secondary Governor	Gillian Yates	A	✓	✓		
Primary Governor	Brian Peacock / Vacant					
Primary Governor	Pauline Lovick	✓	✓	✓	✓	
Primary Governor	Helen Holden	✓	✓	✓	✓	
<b>4 Non-school members:</b>						
Teacher Unions	Simon Jones	✓	✓	✓	✓	
Non-Teaching Unions	Paul Crewe	✓	✓	✓	✓	
Post 16 FE College	Fazal Dad / Elissa Best	✓✓	✓✓	✓ / A	✓ / A	
Early Years Provider	Tracy Ellett					
<b>Schools Forum Members present</b>		<b>15</b>	<b>16</b>	<b>15</b>	<b>17</b>	
<i>Quorate 40% of filled posts</i>		<i>8</i>	<i>8</i>	<i>8</i>	<i>8</i>	<i>8</i>
<b>In Attendance</b>						
LA Officers	Jenny Hackett	✓	✓	✓	✓	
LA Officers	Kirsten Reid	✓	✓	✓	✓	
LA Officers	Jayne Ivory / Carol Grimshaw / Alison Ashworth- Taylor			✓		
LA Officers	Jo Siddle	✓	✓	✓	✓	
LA Officers	Simon Ross	✓	✓	✓		
LA Officers	Safiyya Mulla	✓	✓	✓	✓	
Council Members	Cllr Julie Gunn					
LA Officers	Corrine McMillan					
<b>Total</b>		<b>5</b>	<b>5</b>	<b>6</b>	<b>4</b>	

## **1. Welcome and introductions**

Diane Atkinson (Chair) welcomed everyone to the meeting.

Apologies were received from Vicky Brown, Claire Gammon, Donna Simpson and Elissa Best.

## **2. Minutes from the previous meeting**

It was agreed that the minutes from 14<sup>th</sup> January 2021 be accepted as a true and accurate record of the meeting. Approved by Simon Jones and seconded by Jo Siddle

## **3. Matters arising**

JH mentioned that at the last meeting School Reserves Policy was discussed and it has been decided to waive any potential clawback this year. Headteachers and School Business Managers have been informed.

## **4. Membership for 2020/21 academic year**

There is still a vacancy for a school governor rep. JH has spoken to Andrew Hutchinson and Andrew will add something in the governor's report this term. JH delivers governor training for Governor Services and it will be raised at the training session.

## **5. High Needs funding for 2021/22**

At the last meeting, it was agreed for a transfer of 0.5% from the Schools Block to the High Needs Block. We now know what our total high needs funding is.

The table in 3.3 summarises the funding available to the LA to provide high needs services. The table in 3.4 is the funding given directly to academies.

In section 4, it specifies the High Needs Block funding proposals for each type of setting.

The table in 5.1 shows how the High Needs Block is being allocated now. The allocation for the SEN Emergency Fund is less than the 0.5% transfer because, as agreed, some of this has been used to create the £1m growth contingency. There are still EHCPs coming through and these numbers are always changing but the Emergency Fund budget will not change from the figure published here, the growth contingency will be adjusted as required between now and the start of the new financial year when budgets are fixed.

## **6. Early Years funding for 2021/22**

The vast majority of funding in this block goes to early years providers. This funding allocation is based on census data in January 2020, and will be adjusted during the summer to reflect the January 2021 census.

The DfE hourly rates applied have increased by 6p for 3-4 year-olds and by 8p for 2 year-olds, and we are proposing to pass that increase onto providers in full.

JS mentioned that increasing the 2 year-old take-up is a target; not that we haven't got places for 2 year-olds; it's just that parents don't send the children. There is a lot of work ongoing. JH mentioned that there are ongoing discussions about the possibility of using a small amount of funding to help encourage the take-up of 2 year old places.

JH explained that some funding is retained centrally and funding proposals must show a pass-through rate of at least 95%; we are well within the limits.

## 7. Central School Services funding for 2021/22

The Central School Services block is split into 2 elements; residual funding for historical commitments and Retained Duties element previously funded by the Education Services Grant.

The funding for historical commitments is reducing, and one budget affected is the funding for the SIG groups. JS mentioned that what we don't want is to lose the School Improvement Groups. One option for 2021/22 is to fund maintained schools at the same level but this would leave no funding for academies. Or we could reduce the funding to all schools across the board. To probably discuss at the School Improvement Board meetings and to discuss with the SIG leads.

FD asked if we are aware of the impact on the mainstream schools when the capital contribution (another historic commitment) is reduced. JH responded that it is quite a small element of overall capital funding for schools. We get funding from the DfE and historically we just used this budget to top that up. Every year we look at how much funding we have available for capital projects and prioritise accordingly. JS also explained that we have to present the capital programme funding to the council. In addition, schools get their own small capital pots and have plans for themselves.

JS mentioned that it would be beneficial for the schools to have the Synergy module to support with FSM assessment. JH responded that the FSM money of £37,000 won't be required every year and can be used for something else in future years.

	For	Against	Abstained	Total
Approval for funding arrangements at 4.6 <b><i>Voted by all school reps</i></b>	14			14

## 8. Policy for the allocation of the growth fund

JH explained that this policy covers situations where the LA asks schools to take on additional places at the start of a school year, and sets out how the schools will receive the money. If a school is asked to increase their numbers in September, for maintained schools it will be 7 months before they receive any funding in their budget for the additional pupils and for academies it will be 12 months before they receive any funding in their budget for the additional pupils. The policy seeks to provide funding to cover that lag.

	For	Against	Abstained	Total
Approval for growth fund policy <b><i>Mainstream school reps</i></b>	10			10

## **9. Any Other Business**

JS would like to thank Peter for mentioning this. Schools have previously paid into LSCB in the past and now we have moved to Children's Safeguarding Assurance Partnership (CSAP). Schools will not be being charged this time however somehow CSAP have directed invoices to schools. So if you are an academy and have received an invoice please ignore it and as for maintained schools they have had money taken out and this will be refunded.

## **10. Dates for future meetings**

16th June 2021  
13th October 2021  
8th December 2021  
12th January 2022  
9th February 2022

## **SCHOOLS FORUM - BRIEFING PAPER**

### **USE OF DE-DELEGATED FUNDS IN FINANCIAL YEAR 2020/21**

#### **1. Purpose**

- 1.1. To provide Schools Forum with information on the use of the Schools Block de-delegated funding during financial year 2020/21.

#### **2. Recommendations**

- 2.1. Maintained school representatives are asked to note and comment on the use of de-delegated funds during the year to 31<sup>st</sup> March 2021.**

#### **3. Background**

- 3.1. During 2020/21 funds from the Schools Block of the Dedicated Schools Grant (DSG) were de-delegated by maintained schools to support central provision of services in connection with:
  - 3.1.1. Free school meals
  - 3.1.2. Trade union facility time
  - 3.1.3. Maternity reimbursement for teaching and specified non-teaching staff.

#### **4. Summary of de-delegated items during 2020/21**

- 4.1. During 2020/21, Schools Block funds were de-delegated in the following three areas.
  - 4.1.1. The free school meals de-delegation provides funding to assist the Council in determining eligibility of parents for their children to have free school meals. The de-delegation is calculated on a rate per-pupil basis for all schools who have pupils that may attract free school meals funding. This therefore applies to both primary and secondary schools, as the measure used is the Ever 6 FSM ratio.
  - 4.1.2. The trade union facility time de-delegation provides maintained schools with a variety of services, which includes negotiating policies for all schools and in-school hours support for union members.
  - 4.1.3. The maternity de-delegation reimburses schools for maternity leave salary costs once the staff member has returned to work.
  - 4.1.4. Both the trade union and maternity de-delegations are calculated based on a per-pupil rate multiplied by the total number of pupils in a school.

- 4.2. The approved de-delegations for the 2020/21 financial year are set out in the table below. In total £379,200 was de-delegated by the maintained schools.
- 4.3. In addition to the maintained schools the majority of academies also contribute to the cost of trade union facility time. The academies' contributions are calculated on the same basis as the de-delegation from the maintained schools, and they receive the same support. They are invoiced annually. Invoices amounting to £79,848 were raised in respect of the academies' 2020/21 contribution. Academies that do not contribute to the LA should have a contract at a national level. It is understood that such contracts enable academies/staff members to access regional trade union representation. There is also a small amount of funding earmarked from the High Needs Block to enable special schools to receive trade union support.

*School de-delegated funds by activity and phase*

	Primary	Secondary	Special	Total
	£	£	£	£
Free school meals	37,100	6,800	0	43,900
Trade Union facility time	91,900	13,200	0	105,100
Maternity reimbursement	201,300	28,900	0	230,200
<b>Total de-delegated</b>	<b>330,300</b>	<b>48,900</b>	<b>0</b>	<b>379,200</b>
Academy contribution	19,827	60,021	0	79,848
High Needs Block contribution	0	0	13,400	13,400
<b>Total funding available</b>	<b>350,127</b>	<b>108,921</b>	<b>13,400</b>	<b>472,448</b>

## 5. Summary of expenditure during 2020/21

- 5.1. The free school meals de-delegated funding takes the form of a contribution to the Council's Revenue and Benefit Services team. The funding is transferred in full each year.
- 5.2. The costs for trade union facility time in the year were £187k which, after taking account of the contributions from academies and from the High Needs Block, led to an underspend for the year of £11k.
- 5.3. There were 53 claims made during the year for maternity reimbursement, 41 claims for teaching staff and 12 claims for non-teaching staff. On average the claims for teaching staff were £8,300 for primary and £6,977 for secondary schools. The claims for non-teaching staff were lower with the average amount being £2,840 for primary with no claims from secondary schools. The total amount repaid to schools was £368k, which represents an overspend of £138k. This level of overspend was forecast earlier in the year, and the de-delegation per-pupil rate for maternity reimbursements for financial year 2021/22 was increased accordingly.



5.4. The tables below show the actual expenditure during the year:

*Payments made re de-delegated activity*

	<b>£</b>
Free School Meals paid to Local Authority	<b>43,900</b>

<b>Maternity reimbursement</b>	<b>Primary</b>	<b>Secondary</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Teaching staff	298,792	34,883	333,675
Non-Teaching staff	34,075	0	34,075
<b>Sub total</b>	<b>332,867</b>	<b>34,883</b>	<b>367,750</b>

<b>Trade Union Facility Time</b>	<b>Primary</b>	<b>Secondary</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Paid to maintained schools	152,349	0	152,349
Paid to academies	0	0	0
Paid to LA			35,000
<b>Total</b>	<b>152,349</b>	<b>0</b>	<b>187,349</b>

**The Schools and Education Finance Team**  
**June 2021**

**Contact Officer: Jenny Hackett**  
**Tel 01254 222551**  
**Email [jennifer.hackett@blackburn.gov.uk](mailto:jennifer.hackett@blackburn.gov.uk)**

## **SCHOOLS FORUM - BRIEFING PAPER**

### **SCHOOLS OUT-TURN POSITION FOR FINANCIAL YEAR 2020/21**

#### **1. Purpose**

- 1.1. To provide Schools Forum with the schools' out-turn position at the end of the 2020/21 financial year, and to review reserves held by schools in accordance with the agreed reserve policy.

#### **2. Recommendations**

- 2.1. School representatives are asked to note and comment on the movement in reserves held by schools between 31<sup>st</sup> March 2020 and 31<sup>st</sup> March 2021.**
- 2.2. School representatives are asked to note that there has been no clawback of excess reserves held by schools as at 31<sup>st</sup> March 2021.**

#### **3. Background**

- 3.1. Local Authorities are required to publish details of reserves held by schools at the end of every financial year. Out-turn statements have been sent to all schools detailing the amount of reserves that each school held as at 31<sup>st</sup> March 2021.
- 3.2. Schools Forum has previously agreed the level of reserves that schools in Blackburn with Darwen (BwD) may carry over to the following financial year. These are set out in section 4 of the BwD version of the Scheme for Financing Schools. In October 2015 schools were consulted on a revised version of the mechanism to clawback excess reserves and the mechanism has been applied every year since in accordance with the agreement reached at that time.
- 3.3. For the 2020/21 financial year-end, in accordance with the Scheme for Financing Schools, the relevant School Budget Share (SBS) to be used in the calculation would have been the amount allocated for financial year 2021/22, and the allowable limits of school reserves would have been as follows:-
  - In Nursery, Primary, Special Schools and Alternative Provisions, the higher of 12% of the annual SBS plus 12% of estimated deprivation pupil premium, or £60,000
  - In Secondary Schools, the higher of 10% of the annual SBS plus 10% of estimated deprivation pupil premium, or £60,000

3.4. At the Schools Forum meeting in January 2021 the possibility of suspending the reserves clawback policy for one year only was discussed. Several schools had expressed concern during the year that they would be unable to spend all that they planned to due to Covid and the resultant school closures, and the general feeling at Schools Forum was that to claw back excess balances held at 31<sup>st</sup> March 2021 would be unreasonable.

3.5. Schools were notified on the 29<sup>th</sup> January 2021 that there would be no clawback of excess reserves for financial year 2020/21.

3.6. All schools were advised of their final out-turn position on the 10<sup>th</sup> May 2021.

#### **4. Summary of reserves at 31<sup>st</sup> March 2021**

4.1. The appendix attached to this paper shows the movement in reserves for each BwD maintained school for financial year 2020/21.

4.2. As at 31<sup>st</sup> March 2021, four primary schools were showing deficit balances.

4.3. All schools with a deficit balance have a recovery plan in place, with three of the four forecasting to recover the deficit within one financial year.

**The Schools and Education Finance Team**

**June 2021**

**Contact Officer: Jenny Hackett**

**Tel 01254 222551**

**Email [jennifer.hackett@blackburn.gov.uk](mailto:jennifer.hackett@blackburn.gov.uk)**

**ANALYSIS OF RESERVES 31st March 2021**

School Name	Excess Reserve Calculations										
	Opening reserves as at 1 April 2020	Movement in reserves 2020/21	Closing reserves as at 31 March 2021	Adjustments (including SIG or SSIF monies held for other schools as at 31 March 21)	Reserves following adjustments	School Budget Share 2021/22	Teachers Pay & Pension Grant 2021/22	Deprivation Pupil Premium 2021/22	Total	Allowable Reserves (12% primaries, 10% secondaries, minimum £60k)	Reserves in excess of agreed thresholds
	£	£	£	£	£	£	£	£	£	£	£
AVONDALE	139,735	9,245	148,980	0	148,980	1,797,253	0	143,915	1,941,168	232,940	0
ST PAULS CE	-131,619	61,897	-69,722	0	-69,722	958,006	0	9,415	967,421	116,091	0
ST CUTHBERT CE	166,323	102,787	269,110	0	269,110	1,340,403	0	99,530	1,439,933	172,792	96,318
ST EDWARDS	66,606	39,261	105,866	0	105,866	943,419	0	39,005	982,424	117,891	0
ST PETERS CE	74,720	95,420	170,141	0	170,141	1,280,156	0	122,395	1,402,551	168,306	1,835
ST JOSEPHS RC	-41,923	7,562	49,485	0	-49,485	819,896	0	43,040	862,936	103,552	0
HOLY TRINITY CE	41,691	74,740	116,431	0	116,431	827,876	0	111,635	939,511	112,741	3,690
TURTON BELMONT	53,498	19,646	73,144	0	73,144	499,064	0	1,345	500,409	60,049	13,095
EDGWTH CE/METH	13,644	-23,334	9,690	0	-9,690	913,178	0	9,415	922,593	110,711	0
TOCKHOLES CE	35,831	42,806	78,637	0	78,637	425,145	0	13,450	438,595	60,000	18,637
ST PAULS RC	53,203	57,479	110,682	0	110,682	893,613	0	17,485	911,098	109,332	1,350
ST FRANCIS CE	70,285	34,799	105,084	0	105,084	876,959	0	39,005	915,964	109,916	0
FENISCOWLES	135,403	55,050	190,453	0	190,453	1,748,697	0	56,490	1,805,187	216,622	0
BROOKHOUSE	104,446	1,797	106,243	0	106,243	1,261,682	0	40,350	1,302,032	156,244	0
AUDLEY JUNIOR	277,387	64,859	342,245	0	342,245	2,144,817	0	154,675	2,299,492	275,939	66,306
DAISYFIELD	164,114	71,756	235,870	0	235,870	1,476,954	0	73,975	1,550,929	186,111	49,758
GRIFFIN PARK	44,336	54,228	98,563	0	98,563	1,052,140	0	94,150	1,146,290	137,555	0
INTACK	33,169	36,953	70,122	0	70,122	2,024,236	0	236,720	2,260,956	271,315	0
LAMMACK	293,378	30,277	323,656	0	323,656	2,120,052	0	60,525	2,180,577	261,669	61,987
LONGSHAW	266,580	95,221	361,801	0	361,801	1,796,480	0	251,515	2,047,995	245,759	116,042
LWR DARWEN	-87,383	65,673	-21,710	0	-21,710	1,845,377	0	71,285	1,916,662	229,999	0
LWR DWN ST JAS	91,970	38,592	130,563	0	130,563	949,650	0	73,975	1,023,625	122,835	7,728
MEADOWHEAD	95,163	39,753	134,916	0	134,916	1,145,204	0	180,230	1,325,434	159,052	0
ROE LEE PARK	107,081	32,284	139,366	0	139,366	2,006,831	0	134,500	2,141,331	256,960	0
SACRED HEART	-6,798	7,949	1,151	0	1,151	817,651	0	49,765	867,416	104,090	0
ST ALBANS RC	72,330	82,622	154,953	0	154,953	1,045,598	0	79,355	1,124,953	134,994	19,958
ST ANNES RC	-8,801	48,621	39,821	0	39,821	1,160,584	0	88,770	1,249,354	149,922	0
ST ANTHONYS RC	135,966	64,805	200,771	0	200,771	1,126,079	0	90,115	1,216,194	145,943	54,827
SS BARNBS/PAUL	242,205	111,238	353,443	0	353,443	2,079,727	0	177,540	2,257,267	270,872	82,571
ST GABRIELS CE	58,144	30,381	88,525	0	88,525	975,653	0	29,590	1,005,243	120,629	0
BBN ST JAS CE	178,147	91,239	269,386	0	269,386	1,894,830	0	88,770	1,983,600	238,032	31,354
SS MICH/JN CE	144,543	38,037	182,579	0	182,579	1,564,409	0	94,150	1,658,559	199,027	0
SS MARY/JOS RC	62,999	114,645	177,644	0	177,644	1,013,307	0	76,665	1,089,972	130,797	46,847
ST MATTS CE	181,570	-5,074	176,496	0	176,496	1,582,007	0	88,770	1,670,777	200,493	0
ST THOMAS CE	176,657	63,645	240,301	0	240,301	2,018,571	0	103,565	2,122,136	254,656	0
SHADSWORTH JUNIOR	51,443	64,901	116,344	0	116,344	1,304,328	0	189,645	1,493,973	179,277	0
CEDARS PRIMARY	82,383	-13,682	68,701	0	68,701	1,663,946	0	68,595	1,732,541	207,905	0
HOLY SOULS RC	99,297	67,332	166,629	0	166,629	923,827	0	59,180	983,007	117,961	48,668
OUR LADYS RC	125,132	214,393	339,525	0	339,525	1,007,724	0	80,700	1,088,424	130,611	208,914
ASHLEIGH	66,133	26,133	92,266	0	92,266	949,929	0	59,180	1,009,109	121,093	0
ST PETERS RC SCHOOL	163,613	48,005	211,618	0	211,618	1,923,159	0	130,465	2,053,624	246,435	0
THE REDEEMER	190,200	144,440	334,640	0	334,640	1,861,811	0	40,350	1,902,161	228,259	106,381
ST STEPHENS CE PRIMARY	87,212	128,076	215,288	0	215,288	1,917,633	0	142,570	2,060,203	247,224	0
AUDLEY INFANTS	2,411	42,016	44,427	0	44,427	1,306,056	0	61,870	1,367,926	164,151	0
LONGSHAW INFANTS	139,744	185,296	325,040	0	325,040	1,174,041	0	142,570	1,316,611	157,993	167,046
MEADOWHEAD INFANTS	-85,054	151,384	66,330	0	66,330	898,256	0	114,325	1,012,581	121,510	0
SHADSWORTH INFANTS	128,847	105,612	234,460	0	234,460	1,062,497	0	118,360	1,180,857	141,703	92,757
<b>TOTAL PRIMARY</b>	<b>4,355,961</b>	<b>2,905,640</b>	<b>7,261,601</b>	<b>0</b>	<b>7,261,601</b>	<b>62,418,711</b>	<b>0</b>	<b>4,252,890</b>	<b>66,671,601</b>	<b>8,007,961</b>	<b>1,296,069</b>
O.LADY/ST JOHN	-125,208	236,466	111,258	0	111,258	5,329,474	0	328,520	5,657,994	565,799	0
ST BEDES RC HS	559,341	100,610	659,951	0	659,951	6,411,512	0	233,975	6,645,487	664,549	0
<b>TOTAL SECONDARY</b>	<b>434,134</b>	<b>337,076</b>	<b>771,209</b>	<b>0</b>	<b>771,209</b>	<b>11,740,986</b>	<b>0</b>	<b>562,495</b>	<b>12,303,481</b>	<b>1,230,348</b>	<b>0</b>
NEWFIELD	308,332	270,941	579,273	0	579,273	4,723,450	132,322	66,540	4,922,312	590,677	0
ST THOMAS PRU	209,481	184,605	394,085	0	394,085	2,366,833	108,890	106,515	2,582,238	309,869	84,217
<b>TOTAL SPECIAL</b>	<b>517,813</b>	<b>455,546</b>	<b>973,358</b>	<b>0</b>	<b>973,358</b>	<b>7,090,283</b>	<b>241,212</b>	<b>173,055</b>	<b>7,504,550</b>	<b>900,546</b>	<b>84,217</b>
TURNCROFT	-30,367	30,367	-0	0	-0	234,854	0	0	234,854	60,000	0
ASHWORTH	-7,803	49,274	41,471	0	41,471	251,181	0	0	251,181	60,000	0
LONGSHAW	4,509	21,065	25,574	0	25,574	321,781	0	0	321,781	60,000	0
<b>TOTAL NURSERY</b>	<b>-33,662</b>	<b>100,706</b>	<b>67,044</b>	<b>0</b>	<b>67,044</b>	<b>807,816</b>	<b>0</b>	<b>0</b>	<b>807,816</b>	<b>180,000</b>	<b>0</b>
<b>TOTAL ALL SCHOOLS</b>	<b>5,274,245</b>	<b>3,798,968</b>	<b>9,073,213</b>	<b>0</b>	<b>9,073,213</b>	<b>82,057,796</b>	<b>241,212</b>	<b>4,988,440</b>	<b>87,287,448</b>	<b>10,318,855</b>	<b>1,380,286</b>

## **SCHOOLS FORUM - BRIEFING PAPER**

### **DEDICATED SCHOOLS GRANT OUT-TURN 2020/21**

#### **1. Purpose**

- 1.1. To report the Dedicated Schools Grant (DSG) out-turn position for financial year 2020/21.

#### **2. Recommendations**

- 2.1. Schools Forum members are asked to note and comment on this report.**

#### **3. Out-turn Report**

- 3.1. The report below shows the out-turn position on the Blackburn with Darwen Dedicated Schools Grant for financial year 2020/21.
- 3.2. As anticipated during the year, maternity reimbursements were significantly overspent for the second year in a row, and the de-delegated per-pupil amount has been increased in financial year 2021/22 based on the assumption that claims will remain at a similar level.
- 3.3. Included within LA Retained Duties is a budgeted contribution of £334k to the local authority's School Admissions team. Due to vacancy savings during the year, the full DSG contribution was not required, resulting in an underspend of £103k.
- 3.4. Significant overspends across all types of high needs provision, due to an increase in the number of SEN placements, were partially offset by vacancy savings of £372k within the authority's SEN teams, an underspend of £71k on CAHMS and an underspend of £546k on the Emergency SEN Fund.
- 3.5. The underspend on the Early Years Block is due to a general reduction in the take-up of free entitlement places, no doubt due to the impact of the Coronavirus pandemic during the year. It is estimated that the Department for Education (DfE) will claw back £336k of Early Years Block funding to reflect the fall in demand, and this is already accounted for in the figures shown below.

**The Schools and Education Finance Team  
June 2021**

**Contact Officer: Jenny Hackett**

**Tel 01254 222551**

**Email [jennifer.hackett@blackburn.gov.uk](mailto:jennifer.hackett@blackburn.gov.uk)**

**Dedicated Schools Grant Out-turn 2020/21**

	Budget £	Actuals £	Variance £
<b>Schools Block</b>			
Maintained Primary Schools - School Budget Share	55,044,175	55,044,175	-
Maintained Secondary Schools - School Budget Share	10,569,100	10,569,100	-
Maternity Reimbursement	230,224	367,774	137,550
Other de-delegated budgets	522,374	524,151	1,777
<b>Total Schools Block</b>	<b>66,365,873</b>	<b>66,505,200</b>	<b>139,327</b>
<b>Central School Services Block</b>			
Historical Commitments	1,196,000	1,199,511	3,511
LA Retained Duties	992,306	886,647	(105,659)
School Licensing	136,500	136,495	(5)
<b>Total Central Schools Services Block</b>	<b>2,324,806</b>	<b>2,222,653</b>	<b>(102,153)</b>
<b>High Needs Block</b>			
<u>Special Schools</u>			
Maintained Special School Place Funding	1,800,000	1,908,333	108,333
Maintained Special Schools Top-up Funding	2,467,900	2,571,531	103,631
Academy Special Schools Top-up Funding	712,100	738,582	26,482
	4,980,000	5,218,446	238,446
<u>Pupil Referral Unit (PRU)</u>			
PRU Place Funding	1,650,000	1,650,000	-
PRU Top-up Funding	205,800	319,861	114,061
PRU Home & Hospital / Outreach Commission	490,000	490,000	-
	2,345,800	2,459,861	114,061
<u>Mainstream Top-up Funding</u>			
Maintained Primary Schools	2,724,700	3,173,266	448,566
Maintained Secondary Schools	263,700	285,507	21,807
Academy Primary Schools	294,700	459,688	164,988
Academy Secondary Schools	721,200	944,419	223,219
	4,004,300	4,862,880	858,580
<u>High Needs Centrally Retained Budgets</u>			
Equipment and Adaptations	125,000	71,658	(53,342)
Independent Special Schools, OOB and Post-16 Provision	3,978,609	4,218,295	239,686
SEN Inclusion Fund (HNB)	135,000	135,000	-
High Needs Non-Delegated Budgets	5,051,974	4,586,147	(465,827)
New SEN Panel allocation	640,023	94,023	(546,000)
	9,930,606	9,105,123	(825,483)
<b>Total High Needs Block</b>	<b>21,260,706</b>	<b>21,646,310</b>	<b>385,604</b>
<b>Early Years Block</b>			
Maintained Nurseries	767,000	874,183	107,183
Maintained Primary Schools - Nursery Classes	1,710,700	1,680,413	(30,287)
Academy Primary Schools - Nursery Classes	74,500	77,694	3,194
3 & 4 year-old hours - Children's Centres	1,668,203	1,449,444	(218,759)
2 year-old hours - Children's Centres	374,500	312,713	(61,787)
2 year-old hours - Childminders / PVI's	1,095,191	1,145,448	50,257
3 & 4 year-old hours - Childminders / PVI's	5,975,279	5,868,302	(106,977)
<b>Total Early Years Block</b>	<b>11,665,373</b>	<b>11,408,197</b>	<b>(257,176)</b>
<b>Pupil Premium</b>			
Primary Schools	4,516,118	4,516,118	-
Secondary Schools	574,773	574,773	-
Special Schools / PRU	179,475	179,475	-
LAC Pupil Premium	715,225	715,225	-
<b>Total Pupil Premium</b>	<b>5,985,591</b>	<b>5,985,591</b>	<b>-</b>
<b>Total Expenditure</b>	<b>107,602,349</b>	<b>107,767,951</b>	<b>165,602</b>
<b>Funded by:</b>			
Dedicated Schools Grant	(101,616,758)	(101,616,758)	-
Pupil Premium	(5,985,591)	(5,985,591)	-
<b>Total Income</b>	<b>(107,602,349)</b>	<b>(107,602,349)</b>	<b>-</b>
<b>DSG (under) / overspend</b>	<b>-</b>	<b>165,602</b>	<b>165,602</b>

## **SCHOOLS FORUM - BRIEFING PAPER**

### **DEDICATED SCHOOLS GRANT BUDGET MONITORING 2021/22**

#### **1. Purpose**

1.1. To report the budget position of the 2020/21 Dedicated Schools Grant as at 31<sup>st</sup> May 2021.

#### **2. Recommendations**

**2.1. Schools Forum members are asked to note and comment on this report.**

#### **3. Background**

3.1. The monitoring report below reflects Blackburn with Darwen's latest DSG, pupil premium and other grant allocations for financial year 2021/22.

3.2. At the meeting in February 2021, Schools Forum agreed to create a £1m contingency in the High Needs Block in anticipation of a continuing increase in Education Health and Care Plans (EHCPs) and in demand for places in Special Educational Needs (SEN) provision. Between the date of that meeting and the finalisation of budgets at the end of March 2021, an additional £258,511 of costs had arisen across various high needs settings. The contingency budget had therefore reduced to £741,489 when the financial year began on the 1<sup>st</sup> April 2021.

3.3. As anticipated, demand for SEN places continues to increase, and there is currently a forecast overspend across the high needs top-up budgets of £225,140. At this stage in the year, these pressures are more than covered by the contingency.

#### **4. Budget Monitoring Report**

4.1. The budget monitoring report is shown across the next three pages.

<b>Dedicated Schools Grant budget monitoring 2021/22</b>	<b>May-21</b>		
	<b>Current Budget</b>	<b>Full-Year Forecast</b>	<b>Variance</b>
	£	£	£
<b><u>Schools Block</u></b>			
Maintained Primary Schools - School Budget Share	57,795,118	57,795,118	-
Maintained Secondary Schools - School Budget Share	11,485,121	11,485,121	-
	69,280,239	69,280,239	-
<b><u>Schools Block Centrally Retained Budgets</u></b>			
Retained Education Functions	270,674	270,674	-
Growth Fund	711,877	711,877	-
	982,551	982,551	-
<b><u>De-delegated budgets</u></b>			
Free Schools Meals Eligibility	42,661	42,661	-
Maternity Reimbursement - Teachers	299,027	299,027	-
Maternity Reimbursement - Non-Teachers	50,000	50,000	-
Trade Union Duties	103,996	103,996	-
	495,684	495,684	-
<b>Total Schools Block</b>	<b>70,758,474</b>	<b>70,758,474</b>	<b>-</b>
<b><u>Central School Services Block</u></b>			
<b><u>Historical Commitments</u></b>			
Contribution to Music Services	76,800	76,800	-
School Improvement Groups	224,000	224,000	-
Broadband Connectivity	205,440	205,440	-
Capital Expenditure from Revenue	416,000	416,000	-
	922,240	922,240	-
<b><u>Centrally Retained Budgets - Ongoing Responsibilities</u></b>			
LA Retained Duties	1,088,576	1,088,576	-
School Licensing	139,840	139,840	-
	1,228,416	1,228,416	-
<b>Total Central School Services Block</b>	<b>2,150,656</b>	<b>2,150,656</b>	<b>-</b>



<b>Dedicated Schools Grant budget monitoring 2021/22</b>	<b>May-21</b>		
	<b>Current Budget</b>	<b>Full-Year Forecast</b>	<b>Variance</b>
	£	£	£
<b>High Needs Block</b>			
<u>Special Schools</u>			
Maintained Special School Place Funding	2,000,000	2,000,000	-
Maintained Special Schools Top-up Funding	2,855,772	2,802,492	(53,280)
Academy Special Schools Top-up Funding	1,218,999	1,308,792	89,793
	<b>6,074,771</b>	<b>6,111,284</b>	<b>36,513</b>
<u>Pupil Referral Unit (PRU)</u>			
PRU Place Funding	1,650,000	1,650,000	-
PRU Top-up Funding	335,723	327,692	(8,031)
PRU Home & Hospital / Outreach Commission	490,000	490,000	-
	<b>2,475,723</b>	<b>2,467,692</b>	<b>(8,031)</b>
<u>Mainstream Top-up Funding</u>			
Maintained Primary Schools	2,763,874	2,866,679	102,805
Maintained Secondary Schools	255,865	268,300	12,435
Academy Primary Schools	462,600	504,998	42,398
Academy Secondary Schools	1,086,180	1,125,200	39,020
	<b>4,568,519</b>	<b>4,765,177</b>	<b>196,658</b>
<u>High Needs Centrally Retained Budgets</u>			
Equipment and Adaptations	125,000	125,000	-
Independent Special Schools	3,103,000	3,103,000	-
Element 3 top-up funding for pupils placed out of area in other LA provision	312,800	312,800	-
Element 3 top-up funding for Post-16 placements	562,809	562,809	-
SEN Inclusion Fund (HNB)	135,000	135,000	-
High Needs Non-Delegated Budgets	5,526,490	5,526,490	-
High Needs Contingency	741,489	-	(741,489)
New SEN Panel allocation	385,574	385,574	-
	<b>10,892,162</b>	<b>10,150,673</b>	<b>(741,489)</b>
<b>Total High Needs Block</b>	<b>24,011,175</b>	<b>23,494,826</b>	<b>(516,349)</b>

<u>Dedicated Schools Grant budget monitoring 2021/22</u>	<u>May-21</u>		
	<b>Current Budget</b>	<b>Full-Year Forecast</b>	<b>Variance</b>
	£	£	£
<b><u>Early Years Block</u></b>			
Maintained Nurseries	807,816	807,816	-
Maintained Primary Schools - Nursery Classes	1,859,719	1,859,719	-
Academy Primary Schools - Nursery Classes	81,951	81,951	-
Early Years Centrally Retained Budgets	692,500	692,500	-
Early Years Pupil Premium	94,449	94,449	-
Early Years Disability Access Fund	44,895	44,895	-
SEN Inclusion Fund (EYB)	35,000	35,000	-
3 & 4 year-old hours - Children's Centres	834,724	834,724	-
2 year-old hours - Children's Centres	356,016	356,016	-
2 year-old hours - Childminders / PVI's	1,130,292	1,130,292	-
3 & 4 year-old hours - Childminders / PVI's	5,878,836	5,878,836	-
<b>Total Early Years Block</b>	<b>11,816,198</b>	<b>11,816,198</b>	<b>-</b>
<b><u>Pupil Premium &amp; Other Grants</u></b>			
Primary Schools	7,174,007	7,174,007	-
Secondary Schools	608,910	608,910	-
Special Schools / PRU	221,972	221,972	-
LAC Pupil Premium	715,225	715,225	-
<b>Total Pupil Premium</b>	<b>8,720,114</b>	<b>8,720,114</b>	<b>-</b>
<b>Total Expenditure</b>	<b>117,456,617</b>	<b>116,940,268</b>	<b>(516,349)</b>
<b><u>Funded by:</u></b>			
Dedicated Schools Grant	(108,736,503)	(108,736,503)	-
Pupil Premium	(6,111,130)	(6,111,130)	-
Universal Infant Free School Meals Grant	(1,714,828)	(1,714,828)	-
PE and Sports Grant	(894,156)	(894,156)	-
<b>Total Income</b>	<b>(117,456,617)</b>	<b>(117,456,617)</b>	<b>-</b>

The Schools and Education Finance Team  
June 2021

Contact Officer: Jenny Hackett  
Tel 01254 222551  
Email [jennifer.hackett@blackburn.gov.uk](mailto:jennifer.hackett@blackburn.gov.uk)