



Licensing Act 2003

Representation made in respect of a new application or variation to A Premises Licence or A Club Premises Certificate.

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING THE ATTACHED FORM.

You have notified the Licensing Authority that you wish to make a representation concerning a new application for, or, variation to a premises licence or a club premises certificate during the transitional period of the Licensing Act 2003.

The law does not require a representation to be in a standard format however, I am obliged to decide whether your application is valid within the requirements of the Act and Regulations.

Under the provisions of the Licensing Act 2003 (Hearings Regulations) 2005, the Licensing Authority requests that you clarify the grounds upon which you are making representations. This form will assist you in ensuring that you have entered your representations properly and fully.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records. You may use your copy as an aide memoir at a hearing before the Licensing Committee.

The ground(s) for representation must be based on one of the licensing objectives.

Please list any additional information or details to support your application and attach any documentation or other information that you may wish to use. If you have not disclosed this information, you will not be able to introduce it at the hearing unless all the other parties give consent.

Donna Riding
Principal Officer (Licensing)
Blackburn with Darwen Borough Council

I (insert name of person making representation whether as an individual or on behalf of a group or authorised to make a representation as a responsible authority)

.....

make representations in respect of a variation to a; (tick as appropriate)

Premises Licence	
Club Premises Certificate	

Section 1 – Premises or club premises details

Name, address and postcode of premises or club premises in respect of which you are making representations.	
Post town	Post code (if known)

Name of premises licence holder or club holding club premises certificate (if known)

.....

Section 2 - Applicant details

I am;

Tick as appropriate

- (a) any interested person or business.
- (b) a body representing persons (i.e a residents association)
- (c) a responsible authority

Please provide your details below. If you are an individual applicant complete Section A and continue to Section 3. If you are a body representing an interested party complete Section B and continue to Section 3. If you are a responsible authority complete Section C and continue to Section 3.

Section A. DETAILS OF INDIVIDUAL APPLICANT (tick as appropriate)

Mr.		Mrs.		Miss		Ms		Other	
-----	--	------	--	------	--	----	--	-------	--

Surname		First Name	
---------	--	------------	--

I am 18 years old or older	
----------------------------	--

Current address

Postcode

Daytime contact telephone number	
E-mail address	

Section B. DETAILS OF OTHER APPLICANT SUCH AS A BODY REPRESENTING RESIDENTS OR BUSINESSES IN THE VICINITY OF THE PREMISES

Name of the Body	
------------------	--

Surname of person representing the body		First Name of person representing the body	
---	--	--	--

Address

Postcode

Daytime contact telephone number	
E-mail address	

Section C. DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Name of the responsible authority	
--	--

Surname of representative of responsible authority		First Name of representative of responsible authority	
---	--	--	--

Address of responsible authority

Postcode

Daytime contact telephone number	
E-mail address	

Section 3 – DETAILS OF THE LICENSING OBJECTIVES WHICH WILL BE UNDERMINED BY THE APPLICATION/VARIATION

This representation relates to the following licensing objective(s) (tick as appropriate)

the prevention of crime and disorder	
public safety	
the prevention of public nuisance	
the protection of children from harm	

Section 4 - Information and details of the representation.

Please note that in the case of a variation to a Premises Licence your representations can only be relevant to the variation to the existing licence. You should note that any objections to the current licence held by the applicant should have been made when that licence was renewed by the Courts or Local Authority.

Please state the grounds for your representation

Please provide as much information as possible to support your representation. Please note that if you have not disclosed this information, you may not be able to introduce it at the hearing unless all the other parties consent.

Please continue on a separate sheet if necessary. Please mark the sheet clearly as a continuation of your grounds for objection.

Section 5

Have you made any representations in respect of these premises before? (Please Tick)	Yes	No
Date that you made representations		

I understand that the Licensing Authority is obliged to give notice of a hearing to all parties who will attend the hearing and this must include a copy of this representation. (You must tick this box)	Yes
--	------------

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE (£5,000), UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION OR REPRESENTATION.

Section 6 - Signatures

Signature of person making representation or a solicitor or other duly authorised agent. If signing on behalf of a body representing a person living or

carrying on a business in the vicinity of the premises or on behalf of a responsible authority please ensure that you have the right to sign a representation on their behalf and state the capacity in which you are signing.

Signature

Date

Capacity