



SCHOOLS FORUM MEETING MINUTES

HELD ON 19 September 2019

08:30am

Witton Park CLC

Position	Attendee	22 Nov 2018	10 Jan 2019	7 Feb 2019	13 June 2019	11 July 2019	19 Sep 2019
Chairing the meeting							
Chair	Brian Peacock	✓	✓	✓	✓		✓
Vice Chair	Diane Atkinson	✓	✓	✓	A		
18 School Members	Appointed Members	Meetings attended					
8 Maintained schools reps – 1 Secondary; 4 Primary; 1 Special; 12 Nursery and 1 PRU Headteacher places							
Secondary Headteacher	Diane Atkinson	✓	✓	✓	A		✓
Primary Headteacher	Elizabeth Hargreaves	✓	✓	✓	✓		✓
Primary Headteacher	Susan Aldred	✓	✓	✓	✓		✓
Primary Headteacher	Michelle Smith	✓	✓	✓	✓		✓
Primary Headteacher	Carolyn Morris	✓	✓	✓	A		A
Special Headteacher	Geoff Fitzpatrick / Rick Robinson from 19 Sept	✓	✓	✓	✓		✓
Nursery Headteacher	Gillian Crompton	✓	✓	A	✓		✓
PRU Headteacher	Jo Siddle	✓	✓	✓	✓		✓
1 Free School reps							
Free School	Julie Bradley from Jan 19	Vacant	✓	✓	A		✓
4 Governors – 1 Secondary and 3 Primary Governors							
Secondary Governor	Helen Holden to Nov 18	✓					
	Mike Zammit		Vacant	Vacant	Vacant		A
Primary Governor	Brian Peacock	✓	✓	✓	✓		✓
Primary Governor	Pauline Lovick	✓	✓	✓	✓		A
Primary Governor	Helen Holden from Jan 19	Vacant	✓	A	✓		A
Academy reps - 2 Secondary, 1 Primary, 1 Special and 1 Alternative Provision							
Secondary Academy	Dean Logan	✓	✓	✓	A		✓
Secondary Academy	Brendan Loughran	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Primary Academy	Donna Simpson	A	✓	A	A		✓
Special Academy	John McDonald to Feb 19	Vacant	A	✓			
	Jen Ashworth from Jun 19				✓		A
Alt' Provision Academy	Gary Holding	x	✓	✓	✓		✓
Non School Members – 1 Teacher Unions, 1 Non-Teaching Unions, 1 Post 16 FE College and 1 Early Years Provider							
Teacher Unions	Simon Jones	A	A	A	A		✓
Non-Teaching Unions	Paul Crewe	✓	✓	✓	✓		✓
Post 16 FE College	VACANT						
Early Years Provider	Tracy Ellett	A	A	A	A		A
School Forum Members present		13	16	12	12		14
<i>Quorate 40% of filled posts</i>		<i>8</i>	<i>8</i>	<i>8</i>	<i>8</i>	<i>8</i>	<i>8</i>
In Attendance							
LA Officers	Adam Clarkson	✓	✓	✓	✓		✓
LA Officers	Kirsten Reid	✓	✓	✓	✓		✓
LA Officers	Jayne Ivory/Carol Grimshaw/ Alison Ashworth-Taylor	A	✓	✓	✓		✓
LA Officers	Jenny Hackett						✓
LA Officers	Corrine McMilan						✓
LA Officers	Safiyya Mulla	✓	✓	✓	✓		A
Council Members	Clr Maureen Bateson	✓	A	✓			A
Council Members	Clr Julie Gunn				✓		A
Total		4	4	5	5		4

1. Welcome and introductions

Brian Peacock (Chair) welcomed everyone to the meeting. The Chair clarified that observers are welcome to attend the Schools Forum, however Chair has asked for the observers to sit on another table to avoid confusion from representatives and observers.

In attendance: Gill Yates (Observer); Helen Rawnsley (Observer) and Ben Ross (LA).

Apologies were received from Carolyn Morris; Helen Holden; Pauline Lovick; Mike Zammit; Cllr Bateson; Cllr Gunn; Safiyya Mulla.

2. Minutes from the previous meeting

It was agreed that the minutes from 13th June 2019 be accepted as a true and accurate record of the meeting.

3. Matters arising

A review of recent meetings shows that these matters arising remain unresolved:

1. SEN Transport review update – it was agreed that a breakdown was required showing the number of pupils being transported inside and outside of the borough, which schools they were being transported to, and the associated costs.
2. SEN review update – Jo Siddle noted that the SEND inspection had gone very well. More details would be brought to a future meeting.
3. Vacant Schools Forum posts (on the agenda)
4. Trade Union de-delegated funds
 - a. In a previous meeting there had been a suggestion that this budget would be overspent. Members wanted to know how a supposedly fixed budget could overspend. The budget was based on the numbers of hours per week that unions provided, so this might need review.
 - b. Simon Jones pointed out that the pressure should be reduced by 3.5 days per week as he is not continuing as National Exec member. CE is due to retire after Christmas who is also a National Exec member so this should yield further savings.
 - c. Members remembered that a decision had been taken historically that schools shouldn't be in deficit as a result of union duties and should be compensated at full cost. It was agreed that this principle was correct.
 - d. It was confirmed that Headteachers don't receive a reimbursement above supply rate for being out of school, they get a set amount. Kirsten Reid said that a new agreement was needed across the board as to what rates should be used.
 - e. Query was raised as to whether we could get academies that don't contribute to start paying in. Also potential for a contribution from nurseries?
 - f. A DfE return is completed each year but we need a mechanism to make sure that the information we provide is accurate.
 - g. It was agreed that a task group should be set up to review the approach and rates to be used. Membership to include Jo (chair), Corinne, Simon, Alison, Jenny, Elizabeth, Sue.

4. Scheme for Financing Schools

Forum members were asked to note the current Scheme for Financing Schools.

5. DSG forecast 2019/20

KR provided a verbal update that a number of schools looked like they might be in a deficit position at the end of the financial year. School Effectiveness and Finance Teams to offer support to schools in this position.

6. Any other business

Jenny Hackett presented a briefing note around the redetermination of school budgets following permanent exclusions. This is something that the local authority should be doing. A formal paper will be brought to the November Schools Forum meeting.

7. Date and time of next meeting

Next Schools Forum Meeting will be Thursday 21st November 2019, 8:30am, at Witton Park CLC.